



## MEETING SUMMARY

*Public Health Auditorium  
1601 East Hazelton Avenue  
Stockton, CA 95205*

*Thursday, February 13, 2003 – 7:00 a.m.*

<<APPROVED>>

### 1. Commencement of Meeting

Roll Call: Commissioners Dei Rossi, Mitchell, Snider, Vera and Fujii were present. A Quorum was declared. Commissioners de Polo and Flenoy-Kelley arrived at 7:07 am and Commissioner Adubofour arrived at 7:08 am.

### 2. Program Coordinator's Report

Highlights included:

- Status Report on Universal Health Care, Health Plan of San Joaquin is on the fast track for moving this process forward. The target group is the 300% above poverty of the poverty rate and those that are ineligible for Healthy Families and Medi-Cal. Other funding possibilities are also being researched. Discussion included monetary choices for funding from within the community and clarification of the statistics used. It is anticipated that there will be more concrete plans for the March or April Commission meeting.
- Site Visits are showing positive results for the projects the Commission has funded.
- Contractors have been participating in the solutions to contract management issues and the OCERS evaluation process.
- Fiscal update provided regarding the impact of the Governor's proposed tobacco tax on Proposition 10 funds is a statewide projection.

It was recommended that a media event be planned to coincide with the state kick-off for School Readiness.

### 3. Motion on Consent Calendar

Items a and b were pulled from the Consent Calendar for further discussion.

- c. Direct the Program Coordinator to Pursue Negotiations with Community Partnership for Families for a Systems Integration Project
- d. Approve Funding of \$200,000 for a Match to an Office of Criminal Justice Planning Grant for Children Exposed to Domestic Violence

*Motion to Approve the Consent Calendar Items 3c and 3d (Snider/Flenoy-Kelley; motion carried 8-0)*

- a. Approve the Program Coordinators Recommendation to Release the Request for Proposal for the Child Care Initiative

Discussion included a desire for a tobacco free stipulation for funded contractors and the requirements that are already in place for licensed facilities. The adoption of a tobacco free policy will be researched and brought back to the Commission for approval.

Definitions used in the RFP were clarified for the Commissioners including the CARES initiative that is a statewide incentive project for retention of care providers and the difference between licensed and license exempt and how that impacts the statistical numbers regarding who is being served in the community. A purpose of the Child Care RFP is to provide education to all child care providers that will improve the quality of child care for all children regardless of licensing.

Marion Williams, Director of Family Resource and Referral Center clarified that the 45% of unfilled slots referred to in the statistical information refers to vacancies in licensed child care centers, the reason for this is unknown and there is a need to increase the funding for subsidized child care slots. The 8,000 subsidized slot wait list includes people receiving part time child care but are waiting for a full time subsidy. Documents to assist the Commission with clarification of the actual statistics were offered.

b. Approve the Program Coordinator's Recommendation to Release Request for Qualifications for a Child Care Centralized Eligibility List

Discussion among Commissioners included the recognition of long term attempts and identification of the need within the community to establish the list. Marion Williams, Executive Director of Family Resource and Referral Center agreed that this project has been discussed throughout the county for years and should have been a more simple project. She spoke of the difficulties encountered including a lack of community cooperation for MOU's and a lack of understanding from Commission staff prior to determining that the community wasn't providing enough support to continue. The First 5 Program Coordinator and Gregory Jacobs of the Local Child Care Planning Council were in disagreement with Ms. Williams on the issue of community support. The Program Coordinator clarified that the contract will end vs terminate on March 25<sup>th</sup> 2003 and there were concerns that the objectives hadn't been reached. Mr. Jacobs stated that the Centralized Eligibility List is an unfunded mandate by the state and that the County Office of Education is ready to step in and assist with this. Meetings have been conducted with child care providers that have eligibility lists and the meetings were in the process of working through memorandums of understanding. He believes the child care community can proceed with developing the list and working with the Family Resource and Referral Center system. Ms. Williams proposed a joint project with Local Child Care Planning Council as they have the software and the ability to enter the data into the system and to maintain the list after the data is received from all parties that have wait lists.

*Motion to table item 3b until all the players have had the opportunity to meet together and come back with a report. Flenoy-Kelley/No second on motion, motion dies for lack of second.*

Clarification was made that the need exists, the interest and support is there and collaboratives are always encouraged. The MOU difficulties include meeting the

needs of all the agencies represented and attendance by all the players at the same time to work out the differences.

*Motion Approve items 3a and 3b with added language of the tobacco free stipulation (Dei Rossi/Mitchell motion carries 7-1)*

4. Provide Commission Direction on the Use of Travel Funds Regarding Attendance at the Annual State Commission Meeting

Program Coordinator noted that a change was needed in the written request for direction. Under number 3: Approve commissioners travel funded directly from the Trust Fund, please strike out [however, Commissioners would not be insured by San Joaquin County, thus any medical incident would not be covered]. Reference was made to January 21, 2003 Board of Supervisor Recommendation regarding the Preliminary Review of Proposed 2003-2004 State Budget & Recommended 2002-03 Midyear Budgetary Actions. County Counsel clarified that the Commission has control and authority of the trust fund, the County administers the trust fund via a departmental budget and the Board of Supervisors handling all departmental budgets reduced transportation and travel. The issue is whether transportation and travel should be taken out of the trust fund or accept the Board of Supervisors reduction. As controllers of the trust fund the Commission has the authority to support transportation and travel costs out of the trust fund.

Commissioners are covered by insurance while on Commission business.

*Motion to Approve Commissioners Travel be Funded directly from the trust fund (de Polo/Dei Rossi; motion carries 7-0-1 abstention from Commissioner Mitchell)*

5. Committee Reports

a. School Readiness - Commissioner Dei Ross reported that all the School Readiness Contracts are receiving funds and there is a survey in progress to identify service gaps for the next meeting. Harder & Co., C.S. & O. and Commission staff are working on evaluation needs with the contractors. \$45,000 of School Readiness funds were not allocated and the committee agreed that the money should be given to the schools and organizations that were already funded. The consensus was that the dollar amount is not enough to make a difference if spread too thinly through the unfunded schools. Meetings were changed to Friday mornings instead of Friday afternoons in an effort to boost attendance. School Readiness Coordinating Council meetings will be held once a month for community based organizations and schools to share information.

b. Planning - Commissioner Mitchell reported that the child care initiative planning was the topic of discussion at the last meeting and how to involve the community without compromising their ability to be funded because of conflict of interest issues. The committee agreed to recommend the RFP voted on in Item 3a as the best solution at this time. Discussion also touched on some system integration issues such as common intake forms and a resource information phone line.

c. Elections - Chair Fujii reported that the committee met and had originally selected Commissioner Vera as Chair and Commissioner Snider as Vice Chair, however, Commissioner Vera has since decided to retire and the nominations are now Commissioner Snider as Chair and Commissioner de Polo as the Vice Chair. This will be voted on at the

next Commission meeting as an agenda item. Chair Fujii thanked the Commissioners for agreeing to these tasks.

6. Presentation on the Feasibility Study for the Data Warehouse and Direct the Program Coordinator to Bring Back Recommendations Based on Presentation and Discussion

Michelle Blanc and Charlotte Crawford of VIP presented their report and recommendations using handouts and a visual presentation for the results of their feasibility study for the data warehouse. Highlights included how the study was conducted and the results of the study. Research was done on national trends, workshops, surveys and interviews were conducted and the overall conclusion is that the community has demonstrated an interest in supporting a shared decision support system. It is recommended that an electronic system that would share information and referral capabilities as well as provide the tools to assist providers and families to understand the services available be implemented.

It was noted that this will be a several year process and with the rapid changes in available technology it's recommended that the Commission start small and build the system incrementally. The report seems to support the Commission's vision of a "seamless system".

*Motion to take the Feasibility Study report to the Planning Committee for ongoing discussion (Adubofour/Dei Rossi; motion carries 7-1)*

7. Public Comments

Shanda Wallace announced that the California Dental Hygienist Association, San Joaquin Dental Society and St. Mary's Dining Hall will be holding a free event called "Give Kids a Smile Day" on Saturday, February 22, 2003. Dental care will be provided free to children 18 years of age and under as part of a national event.

Bobby Bivens of Gemini Inc. and CUFF the Coalition United For Families in South East Stockton, expressed his concern that the Commission may not be taking into account the impact of it's actions on agenda item 3b will have on low-income families and he believes a concerted effort has been made to forge a relationship that would have had this program moving on within this last past year. He also expressed his opinion that the Commissioners are not necessarily using their clout to cause the services to the clients to be performed and he feels these agencies should have been working together to make it happen rather than re-release the RFQ. He also was under the impression that the case management system already developed for families receiving services is already in place. Concerned that it seems we are looking to spend money on something he believes we already have.

Gregory Jacobs, Coordinator for the Local Child Care Planning Council and from the San Joaquin County Office of Education, announced that the Local Child Care Planning Council is hosting a free breakfast on February 24<sup>th</sup>, 2003, 7:00 am at the Airport. The goal is to bring the community together to talk about children and family issues, child care issues, early education issues, and budget issues. A panel of experts/professionals will be there to talk about what's happening in San Joaquin County and policy makers throughout the county are being invited.

## 8. Commissioner Comments

Commissioner de Polo volunteered to sit in on the negotiations between the child care people so the Commission is represented as long as each of the Commissioners agree to read together in a block at the rotary read in on March 26<sup>th</sup> and we can pick a low api school that is not funded by us. Needs to be agendized for an action response from Commission.

Commissioner Adubofour requested the rules for conducting committee meetings for a child care committee. County Counsel Mike McGrew confirmed that committee meetings must be conducted publicly following the laws of the Brown Act.

Flenoy-Kelley requested that an explanation of her vote for items 3a and 3b be recorded. The vote was for both items and she supports the release of the RFP, she voted no because she still has questions regarding the Centralized Eligibility List as to whether there was a real collaborative effort to resolve the issues.

Program Coordinator added that the RFQ or the Centralized Eligibility List will include collaboration as a mandate with explanations as to how that will happen and assurance was made that Family Resource and Referral Center will be included as a crucial member. It was requested that examples of collaboration be provided as well.

Commissioner Fujii would like to see vision included in the Universal Health Care process since kids need to see to do well in school and announced that 2 sub committee slots will be open and requested that the commissioners consider serving in the Planning Committee and the Marketing Committee. Commissioner Vera was commended for all his hard work in the Commission and well wishes for his future.

## 9. Adjournment to **7:00 a.m., March 13, 2003 at Public Health Auditorium, 1601 E. Hazelton Ave., Stockton CA**

*Motion to Adjourn to 7:00 a.m., March 13, 2003 at Public Health Auditorium, 1601 E. Hazelton Ave., Stockton CA (Adubofour/Flenoy/Kelley; motion carried 8-0)*